

 काशी हिन्दू विश्वविद्यालय BANARAS HINDU UNIVERSITY <small>AN INSTITUTION OF NATIONAL IMPORTANCE ESTABLISHED BY AN ACT OF PARLIAMENT</small> (Advertisement No - 20/2023-2024) (Non-teaching posts under Group 'A & B')	Tel. : 0542-2368781 Email : recruitment@bhu.ac.in Website: www.bhu.ac.in/rac Online Application Only		
	<table border="1"> <tr> <td>IMPORTANT DATES:</td> </tr> <tr> <td>Last Date for Online submission of Application form and Application Fee payment: 22.01.2024 upto 5:00 p.m.</td> </tr> <tr> <td>Last date for submission of downloaded application form along with the enclosures: 27.01.2024 upto 5.00 p.m.</td> </tr> </table> <p>A non-refundable Application Fee of Rs. 1000/- shall be paid online by the candidates of UR, EWS and OBC categories for Group 'A' posts and and Rs. 500/- by the candidates of UR, EWS and OBC categories for Group 'B' Non-teaching. No application fees shall be charged from the candidates of SC, ST, PwDs categories and women candidates. The application fee is to be paid through the payment gateway in online application through Internet Banking/Debit Card/Credit Card/UPI.</p>	IMPORTANT DATES:	Last Date for Online submission of Application form and Application Fee payment: 22.01.2024 upto 5:00 p.m.
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Last date for submission of downloaded application form along with the enclosures: 27.01.2024 upto 5.00 p.m.			
ONLINE APPLICATIONS are invited from the <i>Indian Citizens</i> , Non-teaching posts to fill vacancies under Group 'A' & 'B' in different Sectors in the University as per the Pay level indicated below. The application has to be filled online on the www.bhu.ac.in/rac . The downloaded hardcopy should be submitted to the Office of the Registrar (Recruitment and Assessment Cell), Banaras Hindu University, Varanasi – 221005.			

Group	Post Codes	AL/ Level	Pay in Pay Matrix	Group	Post Codes	AL/ Level	Pay in Pay Matrix
Group-A	20307	AL-13A	1,31,400 (1,31,400-2,17,100)	Group-A	30544	AL-10	57,700 (57,700-1,82,400)
	20306, 20308	L-12	78,800 (78,800-2,09,200)		30543, 30545	L- 10	56,100 (56,100-1,77,500)
	20304, 20305, 20309	L-11	67,700 (67,700-2,08,700)	Group-B	40002, 40003	L-7	44900 (44900-1,42,400)

Sectors/Units	Post Code	Name of the Post	No. of Posts					
			UR	EWS	SC	ST	OBC	PwBDs
Group-A & B								
University Works Department/Electric & Water Supply Services	20304	Executive Engineer (Electrical & Mechanical)	1				1	
	20305	Executive Engineer (Civil)	1					
Computer Center	20306	System Engineer	1					
	30543	Junior Maintenance Engineer /Networking Engineer					1	
Library Sector	20307	Deputy Librarian	1				1	
	30544	Assistant Librarian	2		1		1	
Sir Sunderlal Hospital / Centenary Super Specialty Complex, S.S. Hospital / Trauma Centre, IMS / RGSC,Barkachha, Mirzapur	20308	Chief Nursing Officer	1					
	20309	Nursing Superintendent	2					
	30545	Medical Officer	9	2	1	3	6	2
	40002	Nursing Officer (Female)	70	16	25	13	45	7
	40003	Nursing Officer (Male)	19	4	6	3	11	2

LD=Locomotor Disabilities:

For post code:30545: OA, OL, AAV, Dw, LC (OA, OL); **For post code: (40002 & 40003):** OL, AAV (OA=One Arm, OL=One Leg, AAV=Acid Attack Victims, Dw=Dwarfism , LC=Leprosy Cured)

Name of the Post	Pay Level	Essential/Desirable Qualification
Executive Engineer (Electrical & Mechanical)	Level-11	EQ: (i) First Class Bachelor's Degree in Electrical or Mechanical Engineering from a recognized Institute/ University OR passed in first class Section A & B Examinations of the Institution of Engineers (India). (ii) Minimum experience of 08 years as Assistant Engineer and above OR Minimum experience of 05 years as Assistant Executive Engineer and above from CPWD / State PWD services or similar organized services / Semi Government / PSU / Statutory or Autonomous organization / University System or reputed private organization (with an annual turnover of at least Rs. 200 crores).

		<p>DQ:</p> <ul style="list-style-type: none"> (i) Experience in construction and maintenance of buildings infrastructure including Internal EI, External Electrifications, Electrical substations, Fire Alarm System, fire detection & protection system, DG sets, ELV systems, UPS, lifts, pumps, HVAC, etc. (ii) Have experience in planning / estimation / measurement / tendering as per CPWD / PWD norms. Good knowledge of CPWD manuals, preparation / checking of estimates, drawings, bill of quantities, substitute / deviation items, statements and other associated issues related with constructions, project management of constructions and maintenance works. (iii) Knowledge of Computer & Project Management Tools/Software. <p>Age Limit: 45 years</p>
Executive Engineer (Civil)	Level-11	<p>E.Q.: (i) First Class Bachelor's degree in Civil Engineering from a recognized Institute/ University OR passed in first class Section A & B Examinations of the Institution of Engineers (India). (ii) Minimum experience of 08 years as Assistant Engineer (Civil) and above OR Minimum experience of 05 years as Assistant Executive Engineer or above, from CPWD/State Government PWD services or similar organized services/Semi Government/ PSU/ Statutory or Autonomous organization/ University System or reputed private organizations (with an annual turnover of at least Rs.200/- Crores).</p> <p>D.Q.:</p> <ul style="list-style-type: none"> (i) Experience in construction of projects of multi-storey buildings and have experience in planning/ estimation/ measurement/ tendering as per the CPWD/ PWD norms. Good knowledge of CPWD manuals, preparations/checking of estimates, drawings, structural details, bill of quantities, substitute/deviation items statements and other associated issues related with building and constructions. (ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software. <p>Age Limit: 45 years</p>
System Engineer	Level-12	<p>E.Q.: B.E./B.Tech in Computer Science & Engg./Electronics Engg./M.Sc. Computer Science/MCA with seven years experience. OR Master Degree in Engg./Technology in Computer Science & Engg./Electronics Engg. with five years experience. Experience should be at appropriate level in industry / University level Computer Centre in the areas of Servers configuration, storage systems, backup systems, Linux/Unix Software Engg, Design and Validation, Databases, Computer Networks.</p> <p>Age Limit: 50 years</p>
Junior Maintenance Engineer/ Networking Engineer	Level-10	<ul style="list-style-type: none"> (1) B.E./B.Tech. in Electronics & Communication Engineering/Computer Science & Engineering (2) 05 years" experience of Computer Network administration and Computer hardware including Massive UPS systems and Centralized Air-conditioning Plants/ Computer Systems Management and administration /Maintenance of a campus wide large computer network preferably with fiber optic backbone links from a recognized Public/PSU/Private organization. <p>Desirable Qualification: Experience of Industrial background.</p> <p>Age Limit: 40 years</p>

Deputy Librarian	AL-13A	<p>E.Q.: i) A Master's Degree in library science/information science / documentation science, with at least 55% marks or an equivalent grade in a point –scale, wherever grading system is followed.</p> <p>ii) Eight years experience as an Assistant University Librarian/College Librarian.</p> <p>iii) Evidence of innovative library services including integration of ICT in library.</p> <p>iv) A Ph.D. Degree in library science/ Information science / Documentation Science/Archives and manuscript keeping/computerization of library.</p> <p>Age Limit: 50 years</p>
Assistant Librarian	AL-10	<p>E.Q.:</p> <p>i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point –scale, wherever the grading system is followed)</p> <p>ii) A consistently good academic record, with knowledge of computerization of a library.</p> <p>iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:</p> <p><i>Provided</i> that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions: -</p> <p>a) The Ph.D. degree of the candidate has been awarded in the regular mode</p> <p>b) The Ph.D. thesis has been evaluated by at least two external examiners;</p> <p>c) Open Ph.D. viva voce of the candidate has been conducted;</p> <p>d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;</p> <p>e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.</p> <p>Note:</p> <p>(i) <i>The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</i></p> <p>(ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET</p> <p>Age Limit: 40 years</p>
Chief Nursing Officer	Level-12	<p>E.Q.: M.Sc. (Nursing) with a minimum experience of 18 years of which 5 years in teaching & administration in a recognized Nursing college and 5 years in Clinical management experience in a minimum 500 bedded recognized hospital.</p> <p style="text-align: center;">OR</p> <p>Persons having nursing experience on analogous posts on regular basis or with a minimum experience of 05 years at Level-11 in Govt./Semi Govt./PSU/Military Hospital.</p> <p>Age Limit: 50 years</p>

Nursing Superintendent	Level-11	<p>E.Q.: M.Sc. (Nursing) from a recognized Nursing College with a minimum experience of 15 years from a recognized College/Hospital (minimum 500 beds), of which, minimum 03 years should be in Clinical management/teaching experience.</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Nursing) from a recognized Nursing College with a minimum experience of 18 years from a recognized College/Hospital (minimum 500 beds), of which, minimum 03 years should be in Clinical management/teaching experience.</p> <p style="text-align: center;">OR</p> <p>Persons having nursing experience on analogous posts on regular basis or with a minimum experience of 05 years at Level-10 in Govt./Semi Govt./PSU/Military Hospital.</p> <p>Age Limit: 50 years</p>
Medical Officer	Level-10	<p>E.Q.: MBBS with minimum 02 years of clinical experience (after completion of mandatory internship).</p> <p>D.Q.: Preference would be given to MD/MS/DNB in General Medicine/ General Surgery/ Obstetrics & Gynaecology/ Anaesthesiology/Critical Care from a recognized Medical College/National Board recognized Hospital.</p> <p>Age Limit: 45 years</p>
Nursing Officer	Level-7	<p>E.Q.:</p> <p>I (i) B.Sc. (Hons.) in (Nursing)/ Regular course in B.Sc. Nursing from a recognized University or Institute.</p> <p style="text-align: center;">OR</p> <p>Post Basic B.Sc. (Nursing) from recognized University or Institute.</p> <p>(ii) Registered as Nurse or Nurse and Midwife (RN or RN and RM) with State Nursing Council, and</p> <p>(iii) one year experience in minimum fifty bedded registered hospital after acquiring the educational qualifications mentioned above.</p> <p style="text-align: center;">OR</p> <p>II (i) Diploma in General Nursing and Midwifery from a recognized Board or Council. (ii) Registered as Nurse or Nurse and Midwife (RN or RN and RM) with State Nursing Council. (iii) Two years of experience in minimum fifty bedded registered hospital after acquiring the educational qualifications mentioned at II (i) above.</p> <p>Age Limit: 30 years</p>

General Instructions to the Candidates

1. Online mode of submission of application form shall be essential followed by submission of downloaded hard copy with all enclosures.
2. Applicants shall first register on the Recruitment & Assessment Cell portal on the BHU website, after which, they can fill up the prescribed electronic application form online.
3. Separate applications shall be submitted for different positions.
4. Digital passport size photograph and signature in JPEG format not exceeding 50 kb each in file size will be required for uploading while filling the online application.
5. Incomplete applications will not be considered and will be REJECTED.
6. While filling the online application, if the browser closes unexpectedly or if the candidate is logged out, the login information sent to the email to login again may be used.
7. In case of any technical problems faced while filling online application, please send an email to recruitment@bhu.ac.in.
8. There are several tabs in the application. After filling all tabs, the candidate can finally submit his/her application. **Please note that no change can be made after final submission of application form. So before submission please ensure that all the entries made in the online application form are correct.**
9. After successful submission, the candidates will be directed to the payment gateway for online payment of application fee, if applicable.
10. For drawing equivalence of pay level for applicants from institutions other than Govt. organizations, the gross monthly emoluments drawn by the applicant should not be less than the initial basic salary of concerned pay level.
11. Shortlisting criteria for the posts of Deputy Librarian and Assistant Librarian is attached as **Annexure-I**.
12. For Group 'A' positions, the University may conduct a written test for short-listing of candidates. Further

interaction/presentation may also be conducted, if required, for further short-listing. The candidates finally short-listed will be called for interview.

13. For Group 'B' positions, the University shall conduct a written test. Further, Skill test shall also be conducted for the candidates short-listed from the written test.
14. For the post of Nursing Officer (Male) only male candidate who fulfills the eligibility criteria may apply, similarly for the post of Nursing Officer (Female) only female candidate who fulfills the eligibility criteria may apply. However, in case of transgender candidates. They may apply against any of the post.
15. Short listed candidates for each post will be called for verification of the original documents.
16. Mere eligibility will not entitle any candidate for being called for the interview.
17. The University may verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are found fake or the candidate has furnished any false information or has suppressed any information, then his/her service shall be terminated.
18. **The University reserves the right to withdraw any advertised post(s)** at any time without giving any reason. Any consequential vacancy arising at the time of selection may also be filled up from the available candidates. The University may, at its discretion, fill up any future vacancy out of available candidates. The number of posts is thus open to change. The University may also draw a panel out of the available candidates to fill up any future vacancy during the validity of the panel. The University may relax/review the qualification/ experience and age limit at its discretion at any stage in case of candidates with exceptional merit.
19. All the positions advertised may be filled through direct recruitment or through deputation at sole discretion of the University. In case of appointment on deputation basis, standard terms & condition of deputation of Government of India will be applied.
20. The application for appointment on deputation shall be forwarded by the employer along with the Annual Performance Appraisal Reports (APARs)/ACR for the preceding five years and Vigilance Clearance Certificate, duly certified by the Competent Authority.
21. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
22. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
23. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview/selection process, failing which they may not be considered further.
24. Canvassing in any form will be a disqualification.
25. No interim correspondence shall be entertained.
26. If a suitable candidate in the advertised category of specially-abled person is not available, then the post may be filled with other identified categories of specially-abled candidates available to the extent of the required number of their reserved posts.
27. **Age relaxation and Concession:(i)** Reservation, relaxations and concessions for SC/ST/OBC/PwBDs candidates will be applicable in accordance with reservation policy of the Govt. of India.**(ii)** Period spent on working against any post in the project/scheme or on contract/daily wage basis in BHU including broken period of service rendered as indicated above may also be taken into account for the purpose of age relaxation for appointment to the posts in Group-A & Group 'B' in regular establishment provided that one stretch of such service is for more than six months. **(iii)** No age bar for permanent employees of the BHU for Group-B posts only. **(iv)** Age relaxation to Ex-Servicemen shall be applicable as per GoI rules.
28. The eligibility of the candidate will be determined as on the last date of submission of application in the Recruitment & Assessment Cell, Holkar House, BHU, Varanasi, i.e., **22.01.2024**
29. Please visit our website: **www.bhu.ac.in/rac/non-teaching** for application form, details of qualifications and other instructions in this regard.
30. The applications are invited through online mode. **The downloaded application form along with the enclosures must be sent to the Office of the Registrar, Recruitment & Assessment Cell, Holkar House, BHU, Varanasi -221005 (U.P.) on or before 27.01.2024**

Dated: 22.12.2023

REGISTRAR

SHORT LISTING CRITERIA FOR THE POST OF THE POST OF DEPUTY LIBRARIAN

Academic Quality		
Less than 60% or equivalent CGPA at Master Level		01
60% to less than 70% or equivalent CGPA at Master Level		02
70% or equivalent CGPA and above at Master Level		03
Additional Points		
60% or equivalent CGPA and above in Bachelor's degree		01
60% and above marks in Class 12		01
60% and above marks in Class 10		01
Total Marks for Qualification:	Minimum: 01	Maximum: 06

Professional Library Experience in recognized higher educational institutions /Government/Semi Government/PSUs/Institutions at Academic Level-10 and above:		
08 years but not exceeding 10 years		01
More than 10 years		02
Additional Points		
Experience of working at library of Institutions of National Importance (https://www.education.gov.in/institutions-national-importance) or top 20 NIRF ranking institutions:		
For a period of 3 years to 10 years		01
More than 10 years		02
Experience of working in library in pay level 11 and above (for 1 year or more)		02
Total points:	Minimum: 01	Maximum: 06

One point for each research publication in UGC-care listed journals published in the past three years as a first or corresponding author maximum 3 points.		03
Total Marks for Publication:	Minimum: 00	Maximum: 03

Total points: Grand Total (1+2+3)	Minimum: 02	Maximum: 15
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